

# **CHATHAM COUNTY LITERACY COUNCIL** **MONTHLY TUTORING REPORT FOR AN INDIVIDUAL**

**Tutor:**\_\_\_\_\_

**Location:**\_\_\_\_\_

**Date (Mo/Year):**\_\_\_\_\_

**Student:**\_\_\_\_\_

Indicate time to the nearest quarter hour, in decimal points (1.25, 1.5, 1.75)

| Date | Prep Time | Travel Time | Tutoring Time |
|------|-----------|-------------|---------------|
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**Student Short-Term Goals Met (Select all that apply & note within student report):**

- |  |  |
|--|--|
| <input type="checkbox"/> Some Reading Improvement                      | <input type="checkbox"/> Improved Understanding on/of the Phone, Radio, TV |
| <input type="checkbox"/> CASAS Test Improvement                        | <input type="checkbox"/> Other _____\                                      |
| <input type="checkbox"/> Improved Writing Skills                       | _____  |
| <input type="checkbox"/> Improved Math Skills                          | _____  |
| <input type="checkbox"/> Improved ESL Skills                           | _____  |
| <input type="checkbox"/> Improved Job Skills                           | _____  |
| <input type="checkbox"/> Prepared for Training Program                 | _____  |
| <input type="checkbox"/> Increased Involvement in Children's Education | _____  |
| <input type="checkbox"/> Improved Health & Wellness Skills             | _____  |
| <input type="checkbox"/> Improved Consumer Skills                      | _____  |
| <input type="checkbox"/> Increased Involvement in Community            | _____  |
| <input type="checkbox"/> Improved Conversation Ability                 |  |

**Student Long-Term Goals Met (Select all that apply & note within student report):**

- ☐ Passed GED
- ☐ Passed ABE
- ☐ Obtained Citizenship
- ☐ Received a Driver's License
- ☐ Got a Job
- ☐ Entered a Training Program
- ☐ Became Actively Involved in Child's School

- ☐ Voted in an Election
- ☐ Other: \_\_\_\_\_

\_\_\_\_\_

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**Comments:**

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If you have concerns about your student and the learning process or need more resources, such as workbooks, please contact **Alisha McFadden**, Tutor Coordinator at 919-434-7401 or [alisha@chathamliteracy.org](mailto:alisha@chathamliteracy.org)

**Send this report to:** [alisha@chathamliteracy.org](mailto:alisha@chathamliteracy.org) (preferable)

Or send to:

CCLC, P.O. Box 1696, Pittsboro, NC 27312

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Tutor: \_\_\_\_\_ Student: \_\_\_\_\_

| Date | Workbook Title & Level | Comments & Student Progress |
|------|------------------------|-----------------------------|
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